Presidency University
86/1, College Street, Kolkata - 700 073

Ref: PU/FC/647/notice/admission/2024   Date: 30/08/2024

Admission Notice

for Two – Year (Four semesters) Master Degree Courses under Open Quota (Session: 2024-2025)

This is to notify all concerned that the Reporting and Document Verification for Admission to Post Graduate (PG) programmes for the session 2024-2025 will be held as per the schedule given below for the candidates allotted through PUMDET-2024 examination by West Bengal Joint Entrance Board (WBJEEB). After successful verification of the documents, candidates are required to take admission through online admission portal. The candidates are required to pay Rs 3300/- (for MSc programme) and Rs 2300/- (for MA programme) (through online SBI Collection mode) as part of the admission fees in addition to the already paid seat allotment fee of Rs 1000/-. All admission will be provisional.

Visit http://14.139.217.88/puadmission2024/ for links and notifications under "Post Graduate Courses".

1. About the offered courses

MA in Bengali, English, Hindi, History, Performing Arts, Philosophy, Political Science, Sociology

MSc in Applied Economics, Applied Geology, Astrophysics, Biotechnology, Chemistry, Geography, Life Sciences, Mathematics, Molecular Microbiology, Physics, Statistics & Virology and Immunology

2. Eligibility

a) The candidates MUST have been allotted a seat through counselling of PUMDET-2024 by the West Bengal Joint Entrance Examination Board (WBJEEB) and MUST have paid the requisite seat acceptance fees to WBJEEB.
b) There is no upper or lower age limit.
c) Candidates must have passed (not before 2023) the Graduation with Honours/Major from any recognised University/Institute.

3. Important dates and Venue for Document Verification

allotted students of	Reporting Dates for verification	Timing	Venue	Date of reporting at Department/ School/ Institute
1st Round allotment	05/09/2024 & 06/09/2024,	11 am to 4 pm	Derozio Hall , Presidency University, College Street Campus, Kolkata (Enter through Gate near Mohammad Ali Park)	10th September, 2024 **or** *immediately after generation of Reporting slip from the online Admission Portal*
2nd Round allotment	10/09/2024 & 11/09/2024			

Publication of notice related to
Decentralised Counselling (if vacancy exists) ::   **11th September, 2024 (tentative)**

4. Required Documents at the time of Document Verification

Students are required to carry following documents at the time of reporting for Document Verification as per given schedule in Sr no 3:

a) PUMDET-2024 Allotment letter issued by WBJEEB
b) PUMDET-2024 Rank card issued by WBJEEB
c) All academic documents in original with one set of photocopies
d) Category Certificate (if applicable) with one photocopy
e) PWD Certificate (if applicable) with one photocopy
f) Aadhar card with one photocopy

5. Required Documents on the First Day of Class

Students are required to carry following documents at the time of reporting on first day at the Department:

a) Admission Reporting Slip (with signature) generated from online admission portal
b) All academic documents with one set of photocopies.
c) Category Certificate(if applicable) with one photocopy
d) PWD Certificate (if applicable) with one photocopy
e) Original Blood Group Certificate issued by approved testing Lab/ Hospital
f) Aadhar card with one photocopy
g) Income Certificate of Parents: The income certificate issued by BDO, SDO or any Group A Government officer or Income Certificate/ Payslip from the Employer or latest ITR.
h) Following three affidavits in original on non-judicial stamp paper of value Rs 10/- or above (Notary is not essential)
  a) DECLARATION BY THE STUDENT AGAINST RACISM
  b) DECLARATION BY THE STUDENT ON SEXUAL HARASSMENT

c) DECLARATION BY PARENT/GUARDIAN AGAINST SEXUAL HARASSMENT
The texts of the affidavits are available in University Website/ Admission Portal.
i) Copy of the following Undertakings
   a) ONLINE UNTERTAKING BY THE STUDENT ON ANTI-RAGGING
   b) ONLINE UNTERTAKING BY PARENT/GUARDIAN ON ANTI-RAGGING
Links are available in University Website/ Admission Portal.

6. Admission Fees

Heads	For MSc Programme (in INR)	For MA Programmes (in INR)
Admission & Registration Fees	300.00	300.00
Tuition Fees (@ Rs.160/- p.m.) [July to Dec]	960.00	960.00
Students' Union fee	500.00	500.00
Sports Fee	200.00	200.00
Students' Aid Fund	275.00	275.00
Identity Card Fee	65.00	65.00
Library Fee	1000.00	1000.00
Laboratory Fee	1000.00	0
Total	**4300.00**	**3300.00**

Note: The seat allotment fees will be adjusted against the payable admission fees. Students are required to pay the balance amount at the time of admission through SBI collect portal.

7. Reservation of Seats for SC/ST/OBC-A/OBC-B/PwD/EWS category of students

The reservation policies of West Bengal State Higher Education Institutions (Reservation in Admission) Act, 2013, West Bengal State Higher Education Institutions (Reservation in Admission) Rules, 2014 and Department of Higher Education (Univ branch), Govt of West Bengal order no 1084(20)-Edn(U)/EH/1U-89/13 dated 7th December, 2018 will be followed for admission in reserved seats for SC/ST/OBC-A/OBC-B/PwD.

a) Availability of reserve category seats shall be restricted to residents of West Bengal only.

b) Candidates claiming such seats must submit relevant Certificate issued from either of the competent Authorities of Government of West Bengal.

c) The certificate is to be produced at the time of reporting or as and when required by the university. If the certificate is then found to be invalid, the candidate will lose the opportunity of admission in reserve category.

Competent Authorities of Govt of West Bengal for the issuance of SC/ST Certificate for candidates claiming under such reserve category of seats:

SC/ST Certificates are to be issued by any of the following authorities of Govt. of West Bengal:

(i)   Sub-Divisional Officers for all districts except Kolkata

(ii)   District Welfare Officer, Kolkata & Ex-Officio Joint Director, B.C.W. in case of Kolkata Municipal Area (as defined in clause (9) of Section 2 of K.M.C Act, 1980

Competent Authorities of Govt of West Bengal for the issuance of OBC-A / OBC-B Certificate for candidates claiming under such reserve category of seats:

As per Notification vide No. 374(71)-TW/EC/MR-103/94 dated 27/7/1994, read with Memorandum No. 1204-SBCW/MR-67/10 dated 27/7/2015 issued by Backward Classes Welfare Department. Govt. of W.B., the Sub Divisional Officer of a Sub- Division in a District is the certificate issuing authority. In Kolkata such certificate is issued by such an officer as the State Government by notification authorizes. Accordingly, the District Welfare Officer, Kolkata and Ex-officio Joint Director, BCW has been notified to act as the certificate issuing authority in respect of Kolkata covering the jurisdiction of the Kolkata Municipal Corporation.

Competent Authorities for issuance of EWS Certificate for WB domicile candidates claiming under such reserved category of seats and others.

As per Office Memorandum No. 325-PAR(AR)/3P-1/2019 dated 09th July 2019 issued by the Personnel & Administrative Reforms Department (Administrative Reforms Cell), Govt. of West Bengal read with Memorandum No. 959-BCW/MR-52/2019 dated 18th May 2023 issued by Backward Classes Welfare Department, Govt. of West Bengal, EWS Certificates are to be issued by any of the following authorities:

a)   District Magistrate/ Additional District Magistrate

b)   Sub-Divisional Officers

c)   District Welfare Officer, Kolkata and Ex-officio JD, BCW & TD in respect of Kolkata covering the jurisdiction of the Kolkata Municipal Corporation.

N.B. For eligibility and other details, please follow the Memorandums mentioned above.

Reservation of seats for PwD candidates:

Department of Higher Education (Univ branch), Govt of West Bengal order no 1084(20)-Edn(U)/EH/1U-89/13 dated 7th December, 2018 will be followed for admission under PwD category. Section 2(r) of the THE RIGHTS OF PERSONS WITH DISABILITIES ACT, 2016 (RPwD Act, 2016) states that, Persons with benchmark disabilities (PwD) means a person with **not less than forty percent (40%)** of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority. "Specified Disability" means the disabilities as specified in the Schedule of the RPwD Act 2016.The categories of disabilities are:

a)   Blindness and low vision

b)   Deaf and hard of hearing

c)   Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy

d)   Autism, intellectual disability, specified learning disability and mental illness, and

e)   Multiple disabilities from amongst persons under clauses (i) to (iv)

f) Other 'specified disabilities' mentioned in the Schedule of the RPwD Act 2016.

Important Notes:
   a) The reservation policies, as announced by the government from time to time are be followed by the Presidency University.
   b) PwD certificates are to be issued by any of the authorities as given in the Order No. 289-HF/O/PHP/IR-05/2017 dated 29.08.2018 by the Government of West Bengal, Health & Family Welfare Department (PHP Branch).

8. Procedure for Document Verification and Online Provisional Admission

GO THROUGH THIS NOTIFICATION AND INSTRUCTIONS AVAILABLE ON ADMISSION PORTAL CAREFULLY BEFORE FINALLY SUBMITTING THE FORM.

a) The data entered by the candidates in the WBJEEB website during application or counselling will be verified during document verification.

b) After successful verification of documents the student will be marked admitted in WBJEEB portal and a unique reference number (PU admission Ref No) will be provided to the student.

c) Students will access the payment portal (for science stream students only) to pay the admission fee. Take the screen shot of the payment receipt for uploading in the admission portal.

d) All admitted students will login into the admission portal to complete the admission procedure. After login into the admission portal student will find a "Take admission" button against the subject in which he/she took admission.

e) They will furnish necessary information and will upload scanned images (in jpeg format, .jpg file)of the following items

   i)   Passport size recent photograph(colour)
   ii)   Signature

f) Finally the students will complete the process and their provisional admission acknowledgement will be generated.

g) The students are required to visit the admission portal time to time to check their admission (provisional) status after payment verification. It may take up to 2-3 working days.

h) The students will report to the Department with generated Reporting Slip and all other documents as specified in **Sr no 5**.

Important Notes:
a) Adherence to the time schedule is mandatory and not relaxable.
b) Wrong data may lead to cancellation of admission at any stage and no fee will be refunded in such case.

c) Upload only legible scan copies.

d) Admitted students may apply for cancellation in online application portal. **All eligible and correct refund applications will be processed after completion of the admission process.**

Notification is issued under the direction of competent authority.

Sd/-
Secretary, Faculty Councils
Presidency University, Kolkata